



PROJECT INFORMATION FORM

To begin your Light A Heart Fund Raiser, please print and fill out this form so Mill Valley Candleworks can customize your Team Order Form. Fax this form to Mill Valley Candleworks at 415-380-8391.

Organization Name		
Address		
Organization Phone Number		Organization Fax Number
Type of Organization	Customized Message for Team Order Form. If you do not specify, the box will read: Enlighten your life with high quality Heart candles handmade in Mill Valley, California, and support YOUR ORGANIZATION NAME. What a great way to show you care!	
Organization Web Site		
Purpose of Fund Raising, i.e.: trip; computers; etc, ...		
Candle Selection to be sold: RED HEARTS <input type="checkbox"/> SACHET & ORNAMENT <input type="checkbox"/>	Sales Price of Candles -- Mill Valley Candleworks sells the Heart Candle candles to you for \$8.50 including sales tax. If we ship to you, add \$1.00 per candle for shipping and handling. Our suggested selling price is \$15.00. The Ornaments cost \$3.00 and the suggested selling price is \$5.00	\$15.00 & \$5.00
Light A Heart Program Coordinator's Name		Coordinator's Phone Number(s)
Coordinator's E-mail		Coordinator's Address
Proposed Date to Begin Sales		Proposed Date to End Sales
Proposed Date to send Consolidated Order to Mill Valley Candleworks		Proposed Date to Receive Candles for Distribution to Customers
For Schools--Number of Students in School	Grade Range	Number of Classes Actively Selling

Candles are packed 6 per box, 6 boxes per case for a total of 36. Ornaments are 30 per box. Mill Valley Candleworks will ship or deliver your order approximately 5 days after receipt of your Master Order Form and payment. If you have any questions, call us at 415-380-8355 or 866-728-0073, or e-mail us at info@mvcandleworks.com. All of your information is confidential, and not shared with anyone without your written consent.